

# STAPLEFORD ABBOTTS PARISH COUNCIL

c/o Ellie Thomas, Clerk 132 Bentley Drive, Church Langley, Harlow, Essex CM17 9QY  
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## Draft Minutes of the Council Meeting 7.15pm Tuesday May 3 2022

**Present:**

**Councillors:** Jayne Jackson (Chair) JJ Colleen Atkinson (Deputy Chair) CA  
Barb Lowings BL  
Marion Francis MF Catherine Burnett CB

**Officers:** Ellie Thomas, Clerk

**In attendance:** 5 Residents/ Visitors

879/22	<b>Apologies for Absence</b>									
	Kim Lidlow KL (illness).									
880/22	<b>Declarations of Interest</b>									
	None									
881/22	<b>Minutes of last Meeting</b>									
	Confirmed as a true record									
882/22	<b>Matters for Report</b>									
	<p><b>Clerks Report</b> EFDC ECC EALC VAEF Libraries &amp; Police bulletins circulated to councillors. Training courses info circulated - any takers please speak up Cllr McIvor of ECC has been in touch re damaged/ obscured bollards photos to go to him Planning Application widget - spoke to TEEC, easy to instal, more soon Ride London dropin 9/5/22 at Rabbits - to confirm on both sides! Handyman - works under way - vote on small quote to follow Speedwatch - nothing back from Abridge group yet Land rents – in progress, cricket ground coming, new tenant aware. Insurance Provider - new backer so forms to follow Albysn Hall - put together the response tonight to send ASAP</p> <p><b>Community speed project</b> – Nothing from Liam Collins &amp; team as yet. The battery on the speed gun was low: discussed if we can contribute to this. We will be meeting them next week and will suggest this then. <b>Social Media/ Website</b> Discussed planning app widget – agreed and Clerk will relay this to TEEC. <b>Car chargers</b> – grants are available for this, Village Hall suggested as site. To ask SAVH team. <b>Digigo Bus</b> – taxi-style advance booking bus service piloting in Braintree &amp; Chelmsford – suggested here. MF has completed forms and we will see how the pilot pans out. <b>Policy amendment</b> – suggested for works/items under £500 we have 1 quote, over £500 and under £2000 we have 2 and over £2000 we have 3. Agreed. Clerk to amend and bring to next meeting. <b>Ride London</b> – meeting at Rabbits May 9 6-7.30pm. Clerk to print off posters for notice boards, church and pubs. We will supply tea &amp; coffee but will ask RL team to contribute. Clerk to suggest Bikeability (cycling activity) to the school. Also to get the number for all those who have carers to use on the day if need be. <b>Neighbourhood Planning</b> – June deadline – re-send poster to Linkup. <b>Councillor vacancy</b> - still open for all interested <b>Book swap</b> – hasn't been successful. To re-advertise as being at the church. Suggested that if it is flagged for 1<sup>st</sup> &amp; 3<sup>rd</sup> Saturdays it will coincide with church working party where there is tea served. <b>First Aid Course</b> – JJ to get prices from her contact at Tutorcare and we will get further quotes. Clerk to produce posters and article for website to ignite interest. The 2017 session was excellent and we hope for a similar experience in 2022. <b>Emergency Planning</b> – SAPC have agreed not to make a formal emergency plan after taking advice from an expert at last meeting. We have guidelines and local knowledge which will provide a positive force in a crisis without it being set in stone by, and expectations raised from, District. We have basic kits with torches, hi-vis etc for our own use also. <b>Bridge at Romford end</b> – Clerk to alert ECC Cllr McIvor along with the damaged/ filthy illuminated bollards. <b>Jubilee</b> – Bunting for church and flags for village – agreed. To ask people with gates if they want bunting put up – agreed. <b>Beacons</b> – Beacon lighting – meet at church 9pm for lighting at 9.45pm on Thursday 2/6/22. Log burner for flagpole area sourced. Website to be updated accordingly and posters to go up. We will supply hot drinks and mini-doughnuts. <b>Jubilee Picnic</b> - Church to host a picnic on Sunday June 5 from 3pm till late. <b>Millennium Walk</b> – Set off from Church 2.45pm on Sunday May 22 2022. Posters are up and Clerk to supply more to MF for church. MF to get gifts for children who take part – setup on Saturday 21<sup>st</sup> around noon <b>Benches</b> – we have location and farmer to have dialogue. Once it is OK'd EFDC await our call. <b>Seniors Dinner</b> – mooted for Sept/Oct. Depends on funding – SAPC to donate £400. Please spread the word to all retired folk – MF to tell the Welfare Trust. Theme not decided but Jubilee suggested.</p>									
883/22	<b>Finance</b>									
	Transactions for April 2022 – All agreed and actioned. PKF Littlejohn returns in progress – JJ to send bank statements to Clerk.									
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884/22	<b>Planning</b> (Development Control & Enforcement Team)
	<p><b>Albys Hall</b> – demolished Dec 2021, pending permission. Neighbours have expressed concerns that we want to take on board. MF comments with Clerk now. Additionally – first floor viewing gallery to have 33 windows rather than the expected 19. Not sure where the balcony will face/ overlook – windows facing Albys Manor should have obscured glass. Gallery going all round poses an invasion of privacy – designations of a party house are concerning. Will this be residential or commercial – events space for weddings etc, or AirBnB? A large building with a large balcony needs noise protection. To be reassessed under the guidelines from planners that MF sent.</p> <p>New build overlooks from first floor - we feel there will be loss of privacy to the house on the left, so suggest not having the balustrade going all way round.</p> <p>Footprint is larger by 25%, size increased, loss of privacy - we object to this. PC were also not notified by letter re. new design.</p> <p><b>Mitchell's Farm</b> – neighbour presented concerns re EPF/0636/22. He has had very little time to put in his objections and faces eviction. Described the situation concerning change of use, barns, business activities, fire issues and working hours plus detriment to area and its wildlife. Conditions re. working hours do not appear to have been adhered to. JJ has already approached Enforcement about floodlights and if it is continuing they need to know. Neighbour is keeping a log and will tell Enforcement too. Applications are retrospective – Enforcement caught up with them so they were obliged to apply.</p> <p>This is not a pastoral farm now, barns appear to be for businesses despite permission being put in for agricultural caravan. The road is not suitable for HGVs – indeed one ended up in a ditch recently. Traffic is heavy and dangerous and cars have had to be pulled out of the rocky lane which is poorly maintained. Improvements were put in 1/2/22 but it is still unsurfaced and busy and dust storms are raised in summer. JJ to tell Enforcement that trading outside work hours continues and floodlights are used, and draw attention to abuse of planning policy - EFDC have told them to put in the retrospective planning applications.</p>
885/22	<b>Parish Council Projects</b>
	Covered – Clerk to write to Craig re. drone project to see if we can get the footage on a DVD. Music - JJ to ask contact about this.
886/22	<b>Correspondence</b>
	Covered.
887/22	<b>Meetings of Outside Bodies and Training Courses</b>
	None
888/22	<b>Highways</b>
	<p>Potholes – Bournebridge Lane/ Outside Jacwyn/ Outside Nesbitt/ Golf course area/Outside The Oaks on Tysea Hill.</p> <p>Pavements/surfaces bad – on Tysea Hill/ near Coolgardie/ near Chez Tay/ Turning of Tysea Hill &amp; Murthering Lane/ Wycheways</p> <p>Parking still an issue at Top Oak on Saturdays – Clerk to produce more notices.</p> <p>Cllr McIvor to be asked back for a return visit</p>
889/22	<b>Matters for future Agendas</b>
	Jubilee report back    Millennium Walk report back    Drone update
890/22	<b>Open Forum</b>
	None
891/22	<b>Time &amp; Date of next meeting</b>
	Meeting closed 9.25. Next meeting at 7.15pm on Tuesday June 7 2022 in the Village Hall.

Signed by Chair: ..... Date: .....

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